

Sacramento Inner City Outings Volunteer Application

Thank you for your interest in being a volunteer in Sacramento's Inner City Outings program. It is our goal to match the skills and interests of our leader candidates with the groups we will be bringing on trips. We also want to ensure a safe environment for participants and leaders. Please take some time to print or type your detailed responses to the following questions. Feel free to attach extra pages where necessary. If you have any questions about how to complete this form, please contact any local ICO leader.

Name: _____ Home Phone: _____

Address: _____ City: _____ Zip: _____

E-mail Address: _____ Cell Phone: _____

Social Security # _____ Date of Birth: _____ (mm/dd/yy)

Occupation: _____ Employer: _____

Business phone: _____ May we call you at work? **Yes or No (circle one)**

Driver's License # _____ Expiration Date: _____

Medical Insurance Provider: _____ Plan number: _____

Emergency Contacts: (name, phone #, address)

1) _____

2) _____

I'm currently a Sierra Club member. **Yes or No (circle one)** Sierra Club membership # _____

How did you hear about Inner City Outings? What if any interaction have you had to date with ICO?

Are you in good physical health? **Yes or No (circle one)**

If no, list any conditions that might limit your active participation in ICO.

To the best of your ability, please circle the number below that best reflects how long you hope to remain as a volunteer with ICO? **a. one year b. two years c. more than two years**

Sometimes ICO leaders elect to transport youth or other adults in their personal vehicles.

Please circle Yes or No where appropriate.

a. Do you own a car that you would be willing to transport youth in for trips? **Yes or No**

b. If yes, what is the name of your car insurance company and policy number? _____

c. Do you carry personal liability insurance on your car? **Yes or No**

d. Do you carry personal property damage insurance on your car? **Yes or No**

Please be advised that if you use your personal vehicle for ICO transportation, your personal insurance is the ONLY coverage. Read the Sierra Club's policies and frequently asked questions on transportation at: <http://clubhouse.sierraclub.org/outings/faq> (user ID: clubhouse password: explore)

Experience and Interest

Identify previous or current volunteer experiences you have had as an adult that may be relevant to your roles as an ICO leader. Please include the name of the organization, the timeline of your commitment, and the roles you served.

Briefly describe previous experience you have had working with youth.

ICO needs to add volunteers who can combine their interests and skills in working with youth with the interests and skills needed to strengthen our dynamic organization. Please place a check next to the tasks you are willing to help ICO accomplish.

- Participate on the fundraising team
- Participate on the equipment locker team
- Help with the ICO website
- Represent ICO at regional and national training events
- Help organize future new leader training activities
- Help recruit new leaders from diverse ethnic backgrounds
- Help conduct first aid training
- Help with communications (newsletter, email, flyers)
- Participate in special fundraising events

Skills Summary

Please circle the number that best represents your skill level with respect to each listed item. Make note of skills you would really like to develop or acquire by placing an asterisk (*) beside the skill topic. If you do not have skills in the area, then skip it.

0 = no experience 1 = comfortable participating 2 = proficient 3 = experienced as leader

Youth Experience

- Working with Youth (ages 8-12) 0 1 2 3
- Working with Teens (ages 13-14) 0 1 2 3
- Working with Teens (ages 15-18) 0 1 2 3

Environmental Education and Games

- Environmental Education with youth 0 1 2 3
- Outdoor games and activities with youth 0 1 2 3

Outdoor Activities

- | | | | |
|----------------------|---------|--------------|---------|
| Hiking | 0 1 2 3 | Orienteering | 0 1 2 3 |
| Cross-country Skiing | 0 1 2 3 | Snowshoeing | 0 1 2 3 |
| Swimming | 0 1 2 3 | Rafting | 0 1 2 3 |
| Canoeing | 0 1 2 3 | OTHER (List) | 0 1 2 3 |
| Backpacking | 0 1 2 3 | | 0 1 2 3 |
| Camping | 0 1 2 3 | | 0 1 2 3 |

Are you a certified leader with another Sierra Club entity? **Yes or No**

If yes, please list: _____

Outdoor Activities

Fundraising	0 1 2 3	First Aid/Medical	0 1 2 3
Community relations/Publicity	0 1 2 3	Equipment Maintenance	0 1 2 3
Volunteer recruitment/Development	0 1 2 3	Conducting training activities with youth	0 1 2 3
Conducting training activities with adult	0 1 2 3	Other	0 1 2 3
Website design	0 1 2 3		0 1 2 3
Newsletter writing	0 1 2 3		0 1 2 3

Reference and Background Check

Please provide contact information for three references (other than friends or relatives):

Name: _____ Phone #: _____ Relationship _____

Name: _____ Phone #: _____ Relationship _____

Name: _____ Phone #: _____ Relationship _____

Do you know anyone who is currently an ICO volunteer? **Yes or No (circle one)**

If yes, who? _____

ICO performs a background check on all potential leaders. We conduct reference checks and police and driving record checks. We hold this information in strictest confidentiality, and only screen for violent crimes dealing with families and youth, and drunk driving convictions. If you feel for any reason that your background check is incorrect, then an appeal process can be initiated.

- Have you ever been arrested? (Exclude arrests involving traffic violations) **Yes or No**
- Do you object to ICO checking with appropriate public authorities (e.g., police, courts, Dept. of Motor Vehicles, etc.) for matters of public record regarding your background or history?
Yes or No

If an applicant has not resided within the current state throughout the past five years, he/she will be required to complete an additional background check conducted by the FBI. Any fees associated with background checks are paid for by ICO. The Sierra Club, as part of its risk management program, mandates background check requirements.

I certify that the information given herein is true and complete to the best of my knowledge. I hereby authorize the Sierra Club to investigate all statements contained in this application, contact individuals and/or organizational references, and furthermore authorize the release of personal information regarding me. This information is to be used only to determine my suitability for leadership with Inner City Outings. I understand that misrepresentation or omission of facts called for herein will be sufficient cause for termination of service.

Signature: _____ Date: _____

Parent/Guardian's signature (if under age 18): _____ Date: _____

Witness's signature: _____ Date: _____